Belfast City Council

Report to:	Strategic Policy & Resources Committee
Subject:	**Approval to seek Tender for Measured Term Contract for General Building Works**
Date:	22nd February 2008
Reporting Officer:	George Wright, Head of Facilities Management
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Relevant background information
Members will be aware that, in the course of providing maintenance services at all Council properties, the Property Maintenance unit makes regular use of a number of external contracts, both in order to provide specialist services and also to supplement the existing in-house workforce during times of peak demand. The Measured Term Contract for General Building Works now requires renewal by the end of March 2008 as the existing supplier has declined to accept a 6 months extension. The approximate value of the works is **£90,000** per year and is a 1 year contract. Detailed technical specifications and contract documents have been developed in order to permit the contract to be let, and subject to Committee approval advertisements will be placed in the local press inviting tenders.

Key Issues
It is essential that this important procurement exercise commence as soon as possible, in order to ensure the works are delivered.

Resources Implications
Financial Regularly testing the market via competitive tendering ensures that we obtain the best possible value for money and standards of service from our external suppliers, which in turn assists us in driving down costs and minimising the rate burden. Human Resources There are no direct HR implications in respect of this report. Asset & other implications Having a range of experienced and efficient contractors available is an important factor in delivering effective property maintenance to the Council.

Recommendations & Decisions
The Committee is recommended to approve the invitation of applications for the submission of Tenders in respect of the activity specified above.

Key to Abbreviations
None.

Documents attached
None.